

USAID NOTICES

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COVID-19 Schedule A Position Opportunity: Supervisory Program Specialist, GS-0301-15

Agency: U.S. Agency for International Development
Organization: Bureau for Global Health, Office of Infectious Disease, GH/ID
Location of Position: Washington, DC (USAID Annex)
Open Period: 10/28/2021 – 11/08/2021
Appointment Type: This is an excepted service, time-limited appointment that is not-to-exceed one year (these appointments may be extended up to one additional year)
Salary: (USD) \$144,128.00 – \$172,500.00 (annually with locality pay)
Number of Vacancies: One

Description of Organization: This position is assigned to the USAID Bureau for Global Health (GH) Office of Infectious Disease contributing to the GH Bureau's COVID-19 response. USAID's investments in global health protect Americans at home and abroad, save lives, strengthen fragile states, and promote social and economic progress. The Bureau for Global Health provides technical and global leadership for the Agency's global health work focused around three strategic priorities: Preventing child and maternal deaths; controlling the HIV/AIDS epidemic; and combating infectious diseases. The GH Bureau's Office of Infectious Disease focuses on combating infectious disease threats, has approximately 140 staff, and is responsible for managing more than \$1 billion dollars annually, programmed through nearly 30 mechanisms.

Description of Position: The position is a member of the GH Bureau's COVID-19 Technical Working Group leadership team. The position plans, designs and provides oversight for COVID-19 programs. The position provides supervisory and program analysis and advisory services on issues of national and international impact with a primary focus on COVID-19 public health response. The position applies advanced techniques to interpret and evaluate findings resulting from analysis. The position reconciles conflicts between basic policies and program goals. The position provides expert advice and recommendations to top management officials. The position identifies reasons for the nature and/or extent of program-related problems that arise and investigates areas in need of improvements. The position recommends options that remedy problematic situations. The position writes comprehensive resolution recommendations.

Qualifications:

- Must be a U.S. citizen.
- You must have one year of specialized experience equivalent to the next lower grade level (GS-14) of this position. Examples of specialized experience include: experience planning, designing, and carrying out programs, projects, studies, or other work. Experience directing highly technical or complex programs

involving the development of major aspects of key agency scientific, administrative, regulatory, or policy development. Experience exercising delegated managerial authority to set a series of annual, multi-year, or similar types of long-range work plans and schedules for in-service or contracted work and assures implementation of the goals and objectives of the program.

- Must be eligible to obtain and maintain a Secret security clearance.

Interested candidates should submit a:

- Resume/CV, and
- Short-written statement of interest.

Please submit your application package to GH.PDMS.Staffing@USAID.gov (<mailto:GH.PDMS.Staffing@USAID.gov>). Please use the subject line: **"COVID-19 APPLICATION PACKAGE: Supervisory Program Specialist, GS-0301-15, ID/FO."** Application submissions are required by **11:59 p.m. EST on Monday, November 8, 2021**. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

[EEO Policy Statement \(https://www.usajobs.gov/Help/equal-employment-opportunity/\)](https://www.usajobs.gov/Help/equal-employment-opportunity/)
[Reasonable Accommodation Policy \(https://www.usajobs.gov/Help/reasonable-accommodation/\)](https://www.usajobs.gov/Help/reasonable-accommodation/)

Any questions concerning this notice may be directed to:

-- GH PDMS, GH/PDMS, gh.pdms.staffing@usaid.gov (<mailto:gh.pdms.staffing@usaid.gov>)

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